

**GOVERNMENT OF TAMILNADU**  
**DEPARTMENT OF TECHNICAL EDUCATION, CHENNAI 600 025**  
**GOVERNMENT TECHNICAL EXAMINATIONS IN COMMERCE SUBJECTS**  
**FEBRUARY 2024 TIME TABLE**

- NOTE: 1. This Time-Table will be strictly followed even though, a holiday is subsequently declared on any day of the Examination, that Examination, under any circumstances will not be stopped without written orders from this office.
2. The Examinations in Junior Grade Typewriting Subjects will be conducted in Five Batches and Senior grade Typewriting Examinations in Four batches. The Candidates has to appear only in the Batches allotted to them.

**SHORTHAND - HIGH SPEED EXAMINATIONS**

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
<b>Saturday</b> <b>10.02.2024</b>	10.00 a.m. to 10.05 a.m.	Shorthand Tamil High Speed	120 words Test	Part II – Dictation
	10.10 a.m. to 11.25 a.m.	Do.	Do.	Part II-Condensation
	11.35 a.m. to 11.40 a.m.	Do.	Do.	Part I - Dictation
	11.45 a.m. to 1.15 p.m.	Do.	Do.	Part I – Transcription
	02.00 p.m. to 02.05 p.m.	Do.	150 words Test	Dictation
02.10 p.m. to 04.10 p.m.	Do.	Do.	Transcription	
<b>Sunday</b> <b>11.02.2024</b>	10.00 a.m. to 10.05 a.m.	Shorthand English High Speed	150 words Test	Part II – Dictation
	10.10 a.m. to 11.25 a.m.	Do.	Do.	Part II-Condensation
	11.35 a.m. to 11.40 a.m.	Do.	Do.	Part I - Dictation
	11.45 a.m. to 1.00 p.m.	Do.	Do.	Part I – Transcription
	02.00 p.m. to 02.05 p.m.	Do.	180 words Test	Dictation
02.10 p.m. to 03.40 p.m.	Do.	Do.	Transcription	
	02.00 p.m. to 02.05 p.m.	Do.	200 words Test	Dictation
	02.15 p.m. to 04.00 p.m.	Do.	Do.	Transcription

**LIMITED CENTRE - SHORTHAND EXAMINATIONS**

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
<b>Saturday</b> <b>17.02.2024</b>	09.00 a.m. to 09.07 a.m.	Shorthand Tamil	Junior	Dictation
	09.15 a.m. to 10.30 a.m.	Do.	Do.	Transcription
	11.00 a.m. to 11.05 a.m.	Shorthand Tamil	Senior	Second Paper - Dictation for Condensation
	11.07 a.m. to 11.11 a.m.	Do.	Do.	Second Paper - Dictation for Elaboration.
	11.30 a.m. to 01.45 p.m.	Do.	Do.	Second Paper-Condensation and Elaboration Notes
	03.00 p.m. to 03.07 p.m.	Do.	Do.	First Paper - Dictation
	03.15 p.m. to 04.45 p.m.	Do.	Do.	First Paper Transcription

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Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
<b>Sunday 18.02.2024</b>	09.00 a.m. to 09.07 a.m. 09.15 a.m. to 10.15 a.m.	Shorthand English Do.	Junior Do.	Dictation Transcription
	11.00 a.m. to 11.04 a.m. 11.15 a.m. to 01.00 p.m.	Shorthand English Do.	Intermediate Do.	Second Paper - Dictation Second Paper - Elaboration Notes.
	02.00 p.m. to 02.07 p.m. 02.15 p.m. to 03.30 p.m.	Do. Do.	Do. Do.	First Paper - Dictation First Paper - Transcription.
	11.00 a.m. to 11.05 a.m.	Shorthand English	Senior	Second Paper - Dictation for Condensation
	11.07 a.m. to 11.11 a.m.	Do.	Do.	Second Paper - Dictation for Elaboration.
	11.30 a.m. to 01.45 p.m.	Do.	Do.	Second Paper - Condensation and Elaboration Notes
	03.00 p.m. to 03.07 p.m. 03.15 p.m. to 04.45 p.m.	Do. Do.	Do. Do.	First Paper - Dictation First Paper - Transcription

**ACCOUNTANCY EXAMINATIONS**


Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
<b>Monday 19.02.2024</b>	10.00 a.m. to 01.00 p.m. 02.00 p.m. to 05.00 p.m.	Accountancy Do.	Junior and Senior	First Paper Second Paper

**COMMON CENTRE - TYPEWRITING EXAMINATIONS**

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
<b>Saturday 24.02.2024</b>	09.00 a.m. to 09.45 a.m. 10.05 a.m. to 10.15 a.m.	Typewriting English and Tamil	Junior	First Batch Second Paper First Batch First Paper
	11.45 a.m. to 12.30 p.m. 12.50 p.m. to 01.00 p.m.	Do.	Do.	Second Batch Second Paper Second Batch First Paper
	03.00 p.m. to 04.00 p.m. 04.20 p.m. to 04.30 p.m.	Typewriting English and Tamil	Senior	First Batch Second Paper First Batch First Paper
<b>Sunday 25.02.2024</b>	09.00 a.m. to 09.45 a.m. 10.05 a.m. to 10.15 a.m.	Typewriting English and Tamil	Junior	Third Batch Second Paper Third Batch First Paper
	11.45 a.m. to 12.30 p.m. 12.50 p.m. to 01.00 p.m.	Do.	Do.	Fourth Batch Second Paper Fourth Batch First Paper
	03.00 p.m. to 04.00 p.m. 04.20 p.m. to 04.30 p.m.	Typewriting English and Tamil	Senior	Second Batch Second Paper Second Batch First Paper
<b>Monday 26.02.2024</b>	09.00 a.m. to 09.45 a.m. 10.05 a.m. to 10.15 a.m.	Typewriting English and Tamil	Junior	Fifth Batch Second Paper Fifth Batch First Paper
	11.45 a.m. to 12.45 p.m. 01.05 p.m. to 01.15 p.m.	Typewriting English and Tamil	Senior	Third Batch Second Paper Third Batch First Paper
	03.15 p.m. to 04.15 p.m. 04.35 p.m. to 04.45 p.m.	Do.	Do.	Fourth Batch Second Paper Fourth Batch First Paper
	01.05 p.m. to 01.15 p.m.	Typewriting English	High Speed	
	04.35 p.m. to 04.45 p.m.	Typewriting Tamil	Do.	

**Sd/- Thiru K. Veera Raghava Rao IAS  
Chairman, Board of Examination**

/ Forwarded By Order /

  
Regional Officer II