**Annexure I**

**(Fill the application, sign it and mail it in pdf format only to hr@tidelpark.com)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIDEL PARK LIMITED**  **Recruitment Notification: Admin/HR/1/2021** | | | | | | | | | | | | | | |
| FOR OFFICE USE ONLY  DATE OF RECEIPT:  APPLICATION NO. : | | | | | | | | | | | | | | |
| **Application for the post of Company Secretary - II** | | | | | | | | | | | | | | |
| **S. No** | **Details** | | | | | | | | | | | | | |
|  | Name | | | | |  | | | | | | | | |
|  | Date of Birth | | | | |  | | | | | | | | |
|  | Age as on 01.02.2021 | | | | |  | | | | | | | | |
|  | Gender | | | | | Female / Male / Others | | | | | | | | |
|  | Religion | | | | |  | | | | | | | | |
|  | Community | | | | | ST / SC / MBC / OBC / General | | | | | | | | |
|  | Special Category | | | | | Differently Abled / Transgender / Others, pls specify- | | | | | | | | |
|  | Mother’s Name | | | | |  | | | | | | | | |
|  | Father’s Name | | | | |  | | | | | | | | |
|  | Primary Mobile number | | | | |  | | | | | | | | |
|  | Alternate Mobile number | | | | |  | | | | | | | | |
|  | Primary E-mail | | | | |  | | | | | | | | |
|  | Alternate E-mail | | | | |  | | | | | | | | |
|  | Address for communication | | | | |  | | | | | | | | |
|  | Permanent address | | | | |  | | | | | | | | |
| 16 | Educational Qualifications | | | | | | | | | | | | | |
| **Qualification** | | **Year of Completion** | | | **% of marks/ CGPA** | | | **Institution** | | **Board / University** | | | **State** |
| 10th / Matriculation | |  | | |  | | |  | |  | | |  |
| HSC / equivalent | |  | | |  | | |  | |  | | |  |
| UG Degree | |  | | |  | | |  | |  | | |  |
| ACS | |  | | |  | | |  | |  | | |  |
| Certifications, if any | |  | | |  | | |  | |  | | |  |
| Other qualifications | |  | | |  | | |  | |  | | |  |
|  | |  | | |  | | |  | |  | | |  |
| 17 | Language skills | | | | | | | | | | | | | |
|  | | | **To speak** | | | | **To read** | | | | | **To write** | |
| English | | |  | | | |  | | | | |  | |
| Tamil | | |  | | | |  | | | | |  | |
| Others: 1 - | | |  | | | |  | | | | |  | |
| Others: 2 - | | |  | | | |  | | | | |  | |
| 18 | Work experience | | | | | | | | | | | | | |
| **Name of the organisation** | **Designation** | | | | | **From** | | | **To** | | **Remuneration per annum in Rs.** | | |
|  |  | | | | |  | | |  | |  | | |
|  |  | | | | |  | | |  | |  | | |
|  |  | | | | |  | | |  | |  | | |
| Candidate may attach a brief note as an enclosure, on the responsibilities handled, extra-ordinary achievements, if any, in the previous responsibilities | | | | | | | | | | | | | |
| **Terms and Conditions:**   1. I have read and understood all the terms and conditions mentioned in the notification. 2. All the information provided by me are true to the best of my knowledge. I am aware that if any of the information provided by me is found to be incorrect, my application /appointment shall be rejected without any notice. 3. I will submit all certificates as and when requested by TIDEL. I am aware that if I fail to submit the proof of my claims on experience or qualification or if at any stage it is found that I have made false claims, I shall be debarred from participating in any recruitment process by TIDEL or its group institutions. 4. I have enclosed one of the following ID proof – **Aadhar / Voter ID (EPIC)/ Passport / Driving License** (tick the applicable one) bearing **ID No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.** | | | | | | | | | | | | | | |
| **Recent**  **passport size**  **colour**  **photograph** | | | | | **Signature of the applicant** | | | | | | | | | |
| **Date : Place :** | | | | | | | | | | | | | | |