



THE TAMILNADU INDUSTRIAL INVESTMENT CORPORATION LIMITED

(A Government of Tamilnadu Undertaking)
No.692, Anna Salai, Nandanam, Chennai 600 035
Telephone No.044-2433 1203
Website:www.tiic.org

RECRUITMENT NOTIFICATION

NOTIFICATION NO.01/2018

DATED: 11.05.2018

1) Applications are invited from the eligible candidates not registered with Employment Office and the candidates registered with Employment Office of **Indian Nationality** through **ONLINE MODE from 11.05.2018 to 02.06.2018** for direct recruitment to the following categories of posts.

Sl. No.	Name of the Post	No. of vacancies	Scale of pay Rs.
1.	Senior Officer (Finance)	23	56,100-1,77,500
2.	Senior Officer (Technical)	20	56,100-1,77,500

- The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- The candidates on their selection in respect of all the posts shall be posted anywhere within Tamil Nadu.

2) DISTRIBUTION OF VACANCIES :

Sl. No.	Name of the post	No. of vacancies	RESERVATION					
			SC	SCA	MBC/DC	BC	BC-M	GT
1.	Senior Officer (Finance)	23	6	2	4	4	--	7
2.	Senior Officer (Technical)	20	3	1	4	6	1	5

3) IMPORTANT DATES :

i)	Date of Notification	11.05.2018
ii)	Date of commencement of online Registration of Application	11.05.2018
iii)	Last date for Registration and Submission of online Application	02.06.2018
iv)	Date, Venue and Time of Written Examination	The written examination will be conducted on 24.06.2018 . The exact venue and time of written examination will be hosted in the website: www.tiic.org Candidates shall download the Hall Tickets. Separate Hall Tickets will not be sent.

4) QUALIFICATION :

A) AGE (AS ON 01.07.2018) :

Minimum Age: **21 Years**

Maximum Age: **30 years**

Sl. No.	Category of Candidates	Maximum Age limit
1.	Scheduled Caste (SC)/Scheduled Caste (Arunthathiyar) SC(A), Scheduled Tribe (ST)	35 years
2.	Backward class (BC) / Backward Class Muslims (BC-M)/ Most Backward Classes and Denotified Communities (MBC & DC)	32 years
3.	Differently Abled Persons	40 years

NOTE:

(i) The maximum age limit of 30 years specified is applicable to General Category candidates.

(ii) Candidates seeking age relaxation in the above categories will be required to submit necessary certificate(s) in original at the time of interview and at any subsequent stages of the recruitment process as and when required by the Corporation.

(iii) Self-attested scanned copy of the relevant qualification certificate and the Community Certificate should be uploaded along with the application form.

B) EDUCATIONAL/PROFESSIONAL QUALIFICATIONS :

Sl. No.	Name of the post	Qualification	No. of Posts	Experience
1	Senior Officer (Finance)	CA/ICWA/Post Graduate with MBA from any University recognized by UGC through regular academic programme or PG Diploma from any Indian Institute of Management and XLRI, Jamshedpur.	23	Minimum of one year work experience in Fields like Banking industry or reputed firms of Chartered Accountants or in a National or State Level Financial Institutions.
2	Senior Officer (Technical)	B.E., /B.Tech./AMIE with I class or 60% and above marks, in the above examinations.	20	Minimum work experience of 3 years in Fields like Banking, reputed firms or industry or in a National or State Level Financial Institution.

1) All the Educational qualifications, Graduation /Post Graduation etc., shall be from an University recognized by the UGC/Government. Technical Qualification (B.E./B.Tech./AMIE) and MBA etc. shall be from an Institution recognised/ approved by AICTE/UGC wherever applicable.

2) All the qualification degrees shall be **FULL TIME COURSES ONLY**.

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3) For posts where experience is essential, the experience shall be post qualification experience on FULL TIME BASIS.

4) The qualification prescribed for these posts should have been obtained by passing the required qualification in the order of studies, i.e. 10th + HSC/ Diploma + U.G.Degree, as the case may be, from any University or institution, recognised by the UGC/AICTE/Government.

C) KNOWLEDGE IN LANGUAGES :

Applicants should possess adequate knowledge of Tamil on the date of this Notification.

Explanation : For this purpose of the sub-rule, a person with an adequate knowledge of Tamil shall mean a person

- i) who has acquired knowledge in Tamil in the High School Course (or)
- ii) who is able to speak, read and write Tamil (or)
- iii) who has passed the second class language test in Tamil conducted by the Tamil Nadu Public Service Commission

Provided further that in the case of appointment, if no qualified and suitable candidates possessing an adequate knowledge of Tamil is available, recruitment may be made from among persons who do not possess an adequate knowledge of Tamil subject to the condition that such person shall pass the second class language test in Tamil within the period of his probation.

Note:

(1) The candidate must possess the requisite qualification and work experience as prescribed above and produce necessary certificate, in original, at the time of interview or as and when required by the Corporation.

(2) Knowledge of MS Office or equivalent package & skills to operate Computer is desirable.

5) GENERAL INFORMATION :

a) Indian Nationals alone are eligible to apply.

b) The rule of reservation of appointment is applicable to the post and the distribution of vacancy will be as per the 200 point roster in force.

c) The Written Examination will be held in Centres to be indicated in the Hall Ticket only.

d) Tamilnadu Native candidates alone will be considered for communal reservation. The community recorded in the certificate of Tamil Nadu Native candidates should appear in the list of communities approved by the Government of Tamil Nadu.

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e) 30% of reservation for women candidates is applicable for the above mentioned posts. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.

f) CERTIFICATE OF PHYSICAL FITNESS : Candidates selected for appointment to the post will be required to produce a certificate of physical fitness from the Medical Officer of Rank as stipulated by Government of Tamil Nadu.

g) Correct and true information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated or finalized, participated in agitation or any Political Organisation, candidature in election for Parliament / State Legislature / Local Bodies, etc., if any, should also be furnished to the Tamil Nadu Industrial Investment Corporation Limited at the time of application, i.e. the details thereof, original of the judgement of Acquittals, order / or G.O. dropping further action in Departmental proceedings or any document that may prove the suitability of such candidates for a Government appointment in such cases must be produced at the stage / time of certificate verification / interview.

h) Applications containing wrong claims relating to basic qualification/ eligibility age / category of reservation / Educational qualification will be liable for rejection.

i) Words of Masculine Gender in these instructions should wherever the context so requires be taken to include Feminine Gender.

7) RECRUITMENT PROCESS- WRITTEN EXAMINATIONS :

The Written examination will be conducted only in English. There will be 100 questions. Each correct answer will be awarded one mark. **No negative marks will be awarded for wrong answers.**

SYLLABUS :

Multiple Choice Questions (MCQs) as per the Syllabus detailed below:

For Senior Officer (Finance) : The question paper will spread across five sections viz., Logical reasoning, Language Comprehension, General Awareness, Quantitative Aptitude and Banking & Finance.

For Senior Officer (Technical) : The question paper will spread across five sections viz., Logical reasoning, Language Comprehension, General Awareness, Quantitative Aptitude, Information Systems and Banking & Finance.

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SELECTION WILL BE MADE IN TWO SUCCESSIVE STAGES

Details	Duration	No. of questions	Maximum Marks	Remarks
Written examination	3 hours	100	100*	*Marks obtained in the Competitive Written Examination to be worked out to 90 (Ninety).
Interview			10	
TOTAL			90+10 =100	

Note: The candidates will not be permitted to appear in the written examination without the following documents:

- 1) Valid Hall Ticket for the respective date and session of the examination.
- 2) Photo identity proof (as specified), in original, bearing the same name as it appears on the Hall Ticket/Application
- 3) Photocopy of the photo identity proof as mentioned in (2) above.
- 4) Candidates reporting late, i.e., after the reporting time specified in the Hall Ticket for examination will not be permitted to appear for the examination. The reporting time mentioned in the Hall Ticket is prior to the start time of the examination.

Though the duration of the examination is 3 (three) hours, candidates may be required to be present at the venue at least one hour before the start time to complete various pre-examination formalities.

QUESTIONS AND EVALUATION SCHEME :

Sl. No.	No. of question	No. of alternative Answers	Maximum mark for correct answer	Maximum marks	Remarks
1.	100	4	1	100	Multiple answers will be considered as wrong answer.

After the WRITTEN EXAMINATION, the selection will be finalised as below :

i)	Marks obtained in the written examination to be worked out to	90
ii)	Interview	10
		<u>100</u>

The final selection shall be made based on the merit (Written Examination + Interview) and as per the Communal Roster. The candidature of candidates who have not attended the interview, will not be considered for selection.

8) REGISTRATION / EXAMINATION FEES :

For General, BC, BC(M), MBC & DC & DAP	` 500/- (Rupees Five hundred only)
For SC, SC(A), ST candidates belonging to Tamil Nadu	` 250/- (Rupees Two hundred and fifty only)

NOTE : a) For the payment of Registration / Examination fee, the candidate shall pay through online banking/debit/credit card payment, for which they have also to pay the service charges, taxes as applicable.

b) The Registration/Examination Fee will not be refunded to the Applicant on account of any reason.

9) Cut-off Score (Written Examination) :

Total marks obtained in the written examination will be converted to 90 marks (weightage) to shortlist the candidates for interview. Remaining 10 marks would be awarded for performance in the interview. Candidate needs to obtain a minimum score called cut off score to qualify in the written examination for the interview indicated as follows:

S.No.	Category	Cut off marks
1.	Backward Class (BC)/Backward Class Muslims (BC-M) Most Backward Classes and Denotified Communities (MBC & DC) including General Category	50
2.	Scheduled Caste/Scheduled Caste (Arunthathiyar)/ Scheduled Tribe	40

10) INTERVIEW:

1) Candidates who have been short listed in the Written Examination will subsequently be called for an interview to be conducted by the Corporation at Chennai. Candidates are required to **download their interview call letter from the website of the Corporation, i.e., www.tiic.org**. Any request regarding change of the date of interview will not be entertained under any circumstances. However, the Corporation reserves the right to change the date/venue/ time/centre etc., of interview in unforeseen circumstances.

2) The Selection Committee shall conduct the interview and award marks to the candidates based on their performance in the interview. The selection will be made on the basis of the aggregate marks obtained in the written examination and the interview.

3) While appearing for the interview, the candidate should produce all the required and valid original certificates/ documents prescribed below. In the absence of original certificates/ documents, candidature of the candidate shall be cancelled. Corporation takes no responsibility to receive/collect any certificate/remittance/ document sent separately.

11) List of Original Documents to be produced at the time of interview (as applicable)

- 1) Printout of the valid Interview Call Letter and Hall Ticket issued for the written examination.
- 2) Valid system generated printout of the online application registered for Written Examination/Hall Ticket.
- 3) Proof of Date of Birth (Birth Certificate issued by the competent Municipal Authorities or SSLC/X std. with DOB).
- 4) Photo Identity Proof (with the photo of the candidate clearly visible) issued by the Competent Authority viz., Aadhar Card, Passport, Electors Photo ID Card, PAN Card etc.
- 5) Mark-sheets & Certificate for 10th Std/HSC/Graduation or qualifying degree examination etc.
- 6) Permanent Community Certificate in electronic form/digitally signed E-certificate issued by the competent authority as stipulated by the Government of Tamil Nadu in the case of SC/SCA/ST/MBC & DC/BC/BC(M) category candidates.
- 7) Candidates serving in Government/Quasi Govt. offices/Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a No Objection Certificate from their employer at the time of attending the interview, if called for.
- 8) Experience certificate.
- 9) Any other relevant documents in support of eligibility.

Note: Non-submission of requisite certificate/documents by the candidate at the time of interview will debar his/her candidature from further participation in the recruitment process.

Issuance of offer of appointment is solely at the discretion of the Corporation and its decision will be final and binding.

The selected candidates may be posted in any of the offices of the Corporation within the State of Tamil Nadu at the discretion of the Corporation.

12) IDENTITY VERIFICATION: Documents in originals to be produced:

- a) In the examination hall as well as at the time of interview, the Hall Ticket/Call letter along with a photocopy of the candidates photo identity (bearing the same name as it appears on the call letter) such as Aadhar Card, Passport, Electoral Photo ID Card, PAN Card and Driving License along with the originals to be produced at all stages.
- b) The candidates identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted.
- c) Ration Card will not be accepted as valid ID proof for this examination. If identity of the candidate is in doubt, the candidate may not be allowed to appear for the Examination/interview. In case of candidates who have changed their name, they

will be allowed only if they produce original Gazette notification/ their original marriage certificate /affidavit in original.

d) Candidates must note that the name as appearing on the call letter (provided during the process of registration) should match the name as appearing on the photo identity proof. **Female candidates who have changed first/last/middle name post marriage must take special note of this.** If there is any mismatch between the names indicated in the Call Letter and Photo Identity Proof, the candidate will not be allowed to appear for the examination.

13) OTHER INSTRUCTIONS:

- a) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this notification. Candidates are therefore advised to carefully read this notification and follow all the instructions given.
- b) A candidate's admission to the examination/short listed for the interview/ and subsequent processes is strictly provisional. The mere fact that the call letter(s)/provisional allotment has been issued to the candidate does not imply that his/her candidature has been finally cleared by the Corporation. The Corporation would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/ false/ information/ certificate/documents or has suppressed any material fact(s). If candidature of any candidate is rejected for any reason according to the terms and conditions of this notification, no further representation in this regard will be entertained. If any of these shortcomings is/are detected after appointment in the Corporation, his/her services are liable to be summarily terminated.
- c) Decision of Corporation in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced for the purpose of the conduct of Examination, interview, verification etc. and any other matter relating to Recruitment Process will be final and binding on the candidate. No correspondence and personal enquiries shall be entertained by the Corporation in this behalf.
- d) Not more than one application should be submitted by the candidate. In case of multiple Applications only the latest valid (submitted) application will be retained and the Registration/Examination fee paid for the multiple registration(s) will stand forfeited. Multiple attendance/ appearance in the written examination will be summarily rejected/candidature cancelled.
- e) Application once registered will not be allowed to be withdrawn and/or the Registration/Examination fee once paid will not be refunded nor be held in reserve for any other examination.
- f) Any dispute arising out of this notification including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Chennai.
- g) Any canvassing or creating influence for undue advantage shall lead to disqualification from the Recruitment Process.
- h) Any request for change of address, details mentioned in the submitted application will not be entertained subsequently.

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- i) Any request for change of date, time and venue for the examination and interview will not be entertained subsequently.
- j) In case any dispute arises on account of interpretation of clauses in any version of this notification other than English, the English version available in our Corporation's website shall prevail.
- k) A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondences with the Corporation in future should be identical and there should be no variation of any kind.
- l) A recent recognizable photograph should be uploaded by the candidate in the online application and the candidate should ensure that copies of the same are retained for use at various stages of the process. Failure to produce the same photograph at various stages of the process or doubt about identity at any stage could lead to disqualification.
- m) Candidates will have to appear for the written examination/ interview at their own expense.
- n) Appointment of selected candidates is subject to his/her being declared, medically fit and as per other requirements of the Corporation as mentioned in this notification and subject to service and conduct rules of the Corporation.
- o) The Corporation reserves the right to reschedule/change (cancel/modify/ add) any of the criteria, conduct of the examination/interview/method of selection and provisional allotment etc.
- p) **Intimations will be sent by SMS only to the Mobile number registered in the application for Recruitment Process. Hence, the applicant shall enter valid and functional Mobile Number.**
- q) Appropriate action against the candidates found guilty of misconduct / use of unfair means will be taken as per the norms of the Corporation.
- r) The Corporation shall not be responsible if the information/ intimation do not reach candidates in case of change in the mobile number, technical fault or otherwise, beyond the control of the Corporation and the candidates are advised to keep a close watch on our authorised website for latest updates, till the recruitment process gets completed.
- s) Use/possession of Calculator, Log tables, communication devices like Cellular Phone, Pager or any other form of programmable devices/Electronic devices, Media are not allowed inside the Examination Hall (including wearables in any form)

ANNOUNCEMENTS:

All further announcements/details pertaining to this process will only be published/provided in authorised website www.tiic.org from time to time.
